

Proof of Delivery Policy Agreement

- WM Martin Transport, Inc. requires a signed and clear copy of the Bill of Lading for payment to be issued to the carrier.
- Invoices and Bill of Ladings can be emailed as long as the Bill of Lading is legible and has proper signatures and proof of delivery (including but not limited to: Key rec #'s, stamps, and stickers).
- If at the time of delivery your driver does not receive the proper delivery documentation, it is the Carrier's responsibility to contact the store and request that they provide signature, store stamps, key rec stickers, and delivery sticker.
- If we do not receive the correct paper work at the time we are invoiced, payment to you will be delayed.
- The payment date will be set 25 days from the date we receive the correct paperwork (unless arranged otherwise), because we cannot process or pay your invoices without proper proof of delivery.

The following stores requires store stamps, key rec numbers or stickers on proof of delivery:

- Ace Hardware
- Home Depot
- Kmart
- Lowes
- Wal-Mart

Please sign below in acknowledgement of this policy

Carrier Name

Date

Carrier Representative (printed)

Signature
